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## How to pass transcribeme audio exam 2024

Speaker 1 explains the process for taking the Transcribe Me entrance exam test as a beginner. He emphasizes the importance of listening carefully to his instructions and following the guidelines provided. The test is designed to help new transcribers learn the rules and principles they will be applying in their work. Speaker 2 briefly describes the steps involved, including searching for Transcribe Me on Google, creating an account, filling out personal information, and accepting the terms of service. To start working as a transcriber, one must create a profile, which includes providing language proficiency information, employment status, experience level, and contact details. The platform offers optional fields for Skype and phone number. After completing these steps, users will receive an email confirmation to verify their account, after which they can access the platform's features. The speaker explains that this is a step-by-step guide, starting with the first test, which is now being shared publicly as a resource for beginners. The other tests are available by visiting the speaker's channel and searching for relevant videos. firstly you have to log in with your details and password which you created during sign up then you reach the english entrance exam page since its your first exam as beginner or new transcriber this exam is about following rules which are many if you want to check them later you can do so download the pdf which includes transcribe me style guide after downloading read it but honestly most people dont have time for that instead click on it and say you're done with reading the style guide so now you're ready to attempt the exam lets just skip reading about style guide and i'll summarize it while answering entrance exam questions meanwhile im explaining reasons behind choosing certain answers over others thus you will understand what to do and whats being asked by the style guide this exam requires careful listening of my instructions and reading them very carefully i'm going to read them for you bit by bit so you know whats required of you dont skip any part of video or else you'll fail and blame me some were passing while others were failing so im doing this voiceover recording so you wont make mistakes lets start with simple sentences that's what we're beginning with reference our latest edition of style guide updated 8 july 2020 during your exam attempt you can find this document linked in the check exam info page okay now rule number two is about completing three multiple choice questions pertaining to transcribe misclean verbatim style you must get each question correct to pass the section if you fail you'll be directed to the exam results page where you have one retry only two chances are given when taking this exam also note that question order will change each time you take this section and may not appear same in subsequent retries or attempts if you fail these questions you're given another chance after for example b so you just need to put your answer in capital letter don't put a comma a full stop if you put that your answer will be wrong so guys already i've answered this one let's go to number one um i kind of wanted to go to the park today do you want to come along which of the following is the correct way to transcribe this according to our clean vapor team style guide okay i think a uh i kinda wanted to go to the park today do you wanna come along kinder and one is not correct because you need to expand this way like one is like one two kinder is kind of so that is wrong a b i wanted to go uh to the park today do you want to come along okay number two they removed kinder of which you don't have to remove but you need to change it to kind of so definitely our answer is c make sure it's capital letter c right um let's move on to the next one which is number two filler words informal speech okay so number two it's all about filler words and informal speech let's save our question a speaker says excuse me are you uh gonna eat that okay so it's a filler word we remove filler words we don't put them then uh it's also a filler word we remove it then gonna is informal speech we need to change that now let's move on to our answers um a excuse me are you going to eat that i think a is okay because we remove and we are left with excuse me are you we remove are going to eat that that is correct b is there r is there so it's wrong then c excuse me it's okay gonna are you gonna eat that are you going to eat that excuse me are you going to eat that so a i think is correct let's move on to to number three um well it's now crunch words informal speech again well i was waiting for you i thought you like uh changed your mind but okay which of the following is the correct way to transcribe this according to our clean uh verbatim style guide well i was waiting for you i thought you like change your mind but okay we remove like we remove like so like uh is not appropriate let's go to the next one well i was waiting for you um i thought you changed your mind so number three i see i think the correct answer here is b all right um let's move on because on b we are only removing like but everything is okay let's go to the next one okay so we are done here let me see if i passed all right let me submit please wait please wait yes we passed this one now let's move on to style guide there will be a total of 10 questions in this section pertaining to transcribe nicotine verbatim style the questions will be true or false okay multiple choice and a short answer you must get all questions correct if you do not pass this section you will be directed to the exam results page where you will have access to one retry if the answer is true or false write out the full word true if it's false you write false in the box you have to capitalize first then you don't need to put a full stop a comma or any kind of punctuation all right let's start um how should you indicate a change of speaker in a file enter a b or c in the box below all right so when you are indicating a change of speaker it transcribed me you put you you press the enter button once or twice so let's look at our answers create a new line and indicate either s s1 s2 or s3 depending on the order Spoke in the file that is incorrect, create a new line and include the speaker's name if known; otherwise, use "male" or "female". Hit enter or retain once to create a new line. So, I think our answer here is C, so we need to put the capital letter C as our answer. Let's go to number two, spelling informal speech. There's a way you write spellings when transcribing me; wake up, and now we're going to learn how to write the spellings. Which of the following is an approved spelling in Transcribe Me? Type A, B, C, or D in the box below. Alright, um, A is wrong; we write "o" and "right", so that one is incorrect. B is email, which we don't write like that; it's "email" one word. Then, C is gocha gocha, which is correct, but D is gonna, which is wrong because we write "going to", not just "gonna". So, I think the answer is C. Let's move on, guys, and don't skip any part of this video; remember to like, subscribe, and share this content, as it might help someone. Alright, let's go to number three, these are tags. Which of the following options use the guest tag correctly? Type A, B, or C in the box below. Right, this one is tricky - it's a guest tag; you don't know the word that was said in the audio, so you're just guessing that the word is "this", but I'm not sure how to format or write that guest tag. So, A is wrong because we should put the phrase "government archives" in the same box as "government" and "archives". B is also incorrect, as it lacks question marks. C is correct, though - you felt this "arithmetic class" like "arithmetic class", so you put them in the same bracket with a question mark. Now, let's go to number four, which transcribe me tag should you use if you are unable to make out a word or phrase due to a difficult accent, poor audio, or an unsuccessful internet search? This kind of tag is called "inaudible". I don't know this word; it's very difficult for me to pronounce. So, we can say the speech is inaudible. Let's move on to the next one, number five - which transcribe me tag should you use to stand for a word or phrase you could not understand because another main speaker was talking over them? Type the tag in the box below. Alright, so this is what we call "crosstalk". So, crosstalk is when two people are talking and talking, so this kind of tag is called "crosstalk", right? We put this one, and you need to make sure your spellings are correct because any spelling error means you fail. Alright, let's go to number six - in Transcribe Me, the clean vapor team says that you should edit the transcript to ensure the file is grammatically correct even if the speaker did not say it that way. No, you don't need to make it grammatically correct; the speaker is speaking what they hear, so you just type what you hear, not what you think is right. The speaker emphasizes that the purpose of using "transcribe me" is to ensure accuracy, but incorrectly states several statements about formatting and guidelines. Speaker 1: We have four parts, sample sentences, three sentences, and then we have style guide questions. Then we have the first audio, the second one, and the third one. Please be sure to reference our latest edition of the style guide updated on this date during your exam attempt. I have already gone through the instructions and the style guide. You must complete three multiple-choice questions in this section pertaining to transcribe means clean verbatim style. You must get each Correcting errors leads to passing the section, but if you fail, you'll be redirected to the exam results page where you can retry once. The questions are randomly ordered each time, so don't expect the same ones in subsequent attempts. This test also assesses your ability to follow directions accurately, as formatting mistakes might result in a failed attempt. For multiple-choice questions, write your answer with a capital letter (A, B, or C) and no punctuation or space. They've provided an example, it's all about capital letters and no extra characters. Now, let's proceed to the first question: transcribing crutchwords in formal speech. The speaker says, "I kinda wanted to go to the park today, do you wanna come along?" According to our style guide, which of the following is the correct way to transcribe this? If unsure, refer back to the style guide and use Ctrl-F to search for relevant parts. Please follow these steps: First, go through the instructions under change of speaker, new line, get your answer, and put it in the box here. Then, repeat this for all questions from 1 to 10 as we are testing understanding of style guides. If you complete the first two sections, which will be a walkover, click next. After that, transcribe audios one, two, and three. Make sure your cache is cleared before starting these sections as technical issues may occur during your exam. For audio transcription, use clean verbatim style in American English without speaker IDs or timestamps. Start the file with a lowercase letter unless the word is always capitalized like pronouns. Do not end the file with punctuation marks like commas or periods. Format the rest of the text according to standard English formatting conventions. After transcribing the first audio, review it for grammatical errors and punctuation using Grammarly. I have checked my work thoroughly but may be wrong. Proceed by clicking next and seeing if you've passed or failed this test. You see the results, and as expected, I didn't pass this audio. Not only will you not get a percentage score or feedback on your performance, but it's also essential to review the style guide before attempting again. Since I've failed this particular section for the second time, I'll just retry the audio. Please note that you can't move forward until you clear the previous section, which means I'll have to redo it. Hopefully, if I pass this attempt, I'll be able to progress to the next part. I'm feeling a mix of confidence and anxiety as I prepare for my retry. Let's get started and see how it goes. As you can see, I've failed again in my second attempt. My initial try was on August 17th, 2021, and I didn't pass the exam back then. Now, I have one more chance, which I'm about to take. For this last attempt, I'll have to begin from scratch, starting with the first section, regardless of whether I passed it previously or not. We've been through the rules, so let's move quickly through the sections - first, second, and third audio - and see if I can finally ace them. I've completed the sample sentences section and am now moving on to the style guide questions. Check out the link in the description and install Grammarly - it's really helpful. I just passed the second audio test, and I'm relieved I wasn't too nervous this time. Honestly, I'm thrilled and you can probably tell by my voice. Now, I'm moving on to the third audio, which is a bit daunting since the second one was tough. It seems like they make it harder on purpose. After doing some research, I tried to complete it as quickly and accurately as possible without any mistakes. I've now finished the third audio and used Grammarly to check for errors. Unfortunately, I failed the third audio initially, but I retried and finally passed. You can see my results - I passed the first section on sample sentences, StyleGuide questions, and the first two audios without much trouble. However, I failed the third audio at first, but thankfully, my hard work paid off in the end. If you're wondering what would happen if I had failed again, according to their policy, you get two attempts at the exam with one retry per attempt. Fingers crossed, I'll hear back from them within a few business days and get my account activated. When retaking a failed section of an exam, it's essential to remember that the entire attempt must be repeated from start to finish. Upon navigation back to the exams tab, a new attempt link will become available, directing users to their subsequent attempt. This means starting again at the beginning and answering each question as presented. If a user fails both attempts within a 30-day period, they can return for another chance after the allotted time has expired. The exam will be reset, and two additional attempts will be granted at that time. Following successful completion, an account activation process begins, where a training officer reviews the application, potentially requiring a photo ID verification. Upon activation, users receive an email with instructions and required documents to review before proceeding. It's recommended to carefully follow these steps to ensure a smooth transition into TranscribeMe's English entrance exam process.