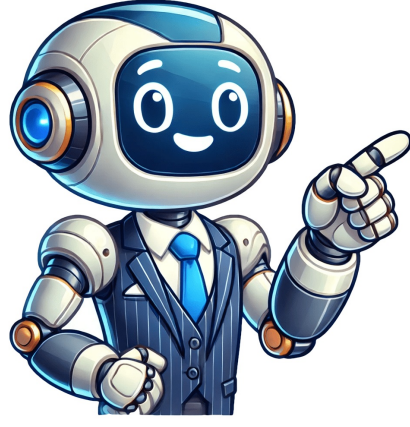


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mission at DollarSprout is to help readers improve their financial lives, and we regularly partner with companies that share that same vision. If a purchase or sign-up is made through one of our Partners' links, we may receive compensation for the referral. Learn more here. If you're a fast typer and can translate audio to written form quickly, then you may enjoy working from home as a transcriptionist. A transcriptionist listens to recorded audio and types it into a text format for clients. Some transcription jobs need every single word written out, including "umms" and "uhs," while others just want the basic words. Examples of audio clips include meetings, conferences, classes, monologues, and more. The transcription job description is simple, but each client may require different formatting or have other special requests. For example, one client may need the audio typed exactly as spoken, while another client may ask for bullet points. When working directly with a client, you often get to set your own rates, turnaround times, and other guidelines. You also have the flexibility of a work from home job. If you're working with an agency that provides jobs, you'll need to follow their stipulations. A few years ago now, I tried my hand at transcribing audio to text. At the time, it was a grueling procedure, and I had to rewind the audio constantly. Transcribing one six-minute audio clip easily took more than 30 minutes of my time, and only paid a few bucks. Today, things are different. Transcription tools have improved, so it's easier to complete transcription jobs quickly. User-friendly voice-to-text programs allow you to quickly transcribe the majority of an audio file in almost real-time, without manually typing each word one by one. Who Can Work In Transcription? Transcription jobs are great for college students, stay-at-home moms, and even high school students who can listen and type quickly. Transcribing audio files might be a great opportunity to make money online full-time or as a side hustle. You can find your own transcription jobs working directly with clients or for a transcription company. Transcription platforms tend to pay less than working with clients directly, but they may provide consistent work and won't require you to market your services. If you're a beginner transcriptionist, it may be easier to build experience by working with an agency. What You Need to Know About Remote Transcription Jobs The best thing about transcription jobs is that they're typically remote, so you can work from home. Remote transcription jobs allow you to transcribe on the side for extra income or potentially build a full-time career while at home or on the go. There are three types of work from home transcription jobs you can do: generic or entry-level, medical, and legal. If you're new to transcribing and need to get experience under your belt, then entry-level jobs are going to be your best option. If you already have experience and are ready to become certified in the medical or legal transcription job field, then those options will allow you to increase your income. Transcription is like any other industry. As a beginner, it can be difficult to find high-paying transcription jobs from home. As you grow your client base, your income will also increase. Most companies set a pay rate per "audio hour." This isn't the same as clocking in and out and getting paid per hour. Instead, you're paid based on a set rate for one hour of audio transcribed. When you see a pay rate, make sure you understand if it's the audio hour or general hourly rate. Transcribing can be a lengthy process, especially for a beginner. Most companies assign transcription jobs based on short snippets of audio (2- to 10-minute clips). You'll rarely be required to transcribe a full hour of audio in one sitting if hired to work for these companies. How to Become a Transcriptionist Jumping into the field is relatively simple. Most beginner transcriptionists start by taking an online transcription course that teaches them the skills necessary to perform the job. Companies, such as Transcribe Anywhere, offer classes that teach students the basics of general, medical, or legal transcription, as well as how to find new clients. You can also find transcription jobs online. 1. FlexJobs Pay: Depends on the job, workload, and experience required Payment Method: Depends on the employer Experience Required: Depends on the employer FlexJobs is a job board that focuses on online, flexible, and work-from-home opportunities. You can find a range of transcription jobs on the site, including both part-time and full-time positions, and filter opportunities by remote, freelance, flexible, part-time, and full-time options. These jobs may be for US-based companies or international firms. In some cases, you may even find opportunities if you're fluent in another language. A downside to using FlexJobs is that the site requires a paid membership, ranging from \$14.95 for a one-month membership to \$49.95 for a one-year subscription. You can join for one week for \$6.95 to see if you find any jobs that fit your needs and experience. Related: FlexJobs Review: Is a Membership Worth Your Money? 2. Fiverr Pay: \$30 to \$120+ per audio hour Payment Method: PayPal, Fiverr Revenue Card, or Direct Deposit Payment Frequency: 14 days after job completion (7 days if you're a top-rated seller) Experience Required: None Fiverr is a job platform that allows you to list almost any type of professional service you can think of. Though many think Fiverr is only for beginners, it's also for seasoned transcriptionists. You set your rate on Fiverr. Someone can reach out to negotiate, but you can always decline. Research other reputable transcriptionists and use their pay structure as a guide. Remember, competition and quality are key when choosing a rate for your services. You can use Fiverr as a way to find new clients and deactivate the account once you have a steady stream of reliable clients. Related: 17 Places to Take Paid Online Surveys for Cash 3. Allegis Transcription Pay: Between \$13 and \$17 per hour Payment Method: Not available Payment Frequency: Not available Experience Required: May need prior experience with legal or industry transcription Allegis Transcription focuses on transcribing files for the insurance and legal industries. The jobs are for independent contractors, which means you're not a full- or part-time employee. Some reports from former employees said that the rates were low, so this job may only work if you're a beginner. You can apply for a position here, get some experience under your belt, and then look for higher-paying gigs after a few months. You'll need to be based in the US and meet their technology requirements. 4. Scribie Pay: \$5 to \$25 per audio hour + bonus potential Payment Method: PayPal Payment Frequency: Any time Experience Required: None Scribie is one of the lowest-paying online transcription jobs for beginners I've found, but they do have some perks for those who are looking to break into a transcription career. When you first apply and get accepted to Scribie, you'll be on the bottom of the totem pole. This beginner position requires you to transcribe raw, short audio files with stringent formatting rules. If you're able to complete a set number of transcription jobs (usually 10), you may then be promoted to a reviewer position. If you review the next set of files correctly, you can be promoted to a self-reviewer role, then to a proofreader, and then to QC (quality control). Each promotion is based on performance, and comes with either a pay increase or a different perk, like tasks that require less time to complete. You can also earn a 2.5% referral fee for every person who signs up to work for Scribie or be a Scribie customer. Reaching each promotion level takes time and attention to detail, but once you've achieved the two highest levels, your income potential increases significantly, and that will generally help you make money faster. 5. TranscribeMe Pay: \$15+ per audio hour Payment Method: PayPal Payment Frequency: Weekly Experience Required: None TranscribeMe is another transcription company that's easy for beginners but pays a fairly low rate. The company has a steady amount of work available, and you can choose audio clips to transcribe on your own schedule. TranscribeMe splits long audio files into 2- to 4-minute clips for easier processing. This may be good if you have kids at home or are doing this on top of a full-time job. Like Scribie, TranscribeMe mentions the opportunity for position advancement, but there aren't any specifics on pay increases. Related: 17 Best Places to Find Paid Small Tasks and Micro Jobs 6. GoTranscript Pay: Up to \$36 per audio hour Payment Method: PayPal or Payerneer Payment Frequency: Every Friday Experience Required: None GoTranscript boasts a "steady stream of projects" with new submissions every day. Unfortunately, the payment rate breakdown isn't available, which makes the "up to \$36 per audio hour" a little vague. The current average earnings per month is \$150 with a top-earning rate of \$1,215 in one month. The average could be heavily weighted by a large number of transcribers doing this work on a very part-time basis. 7. Rev Pay: \$18 to \$66.60 per audio hour Payment Method: PayPal Payment Frequency: Weekly Experience Required: None Rev is one of the more advanced transcription companies, and you might not get approved after your first time applying. Because Rev pays better rates, it requires high-quality submissions. If you don't pass the entry exam the first time, you can try again. In the meantime, improve your transcription skills by working with a lower-paying company like Scribie. You can also find work adding captions to videos, which pays slightly better than transcribing. Related: 6 Common Work-from-Home Scams to Look Out For 8. Audio Transcription Center Pay: Between \$17 to \$19 per hour Payment Method: Unclear Payment Frequency: Weekly Experience Required: Need to have a WPM of 80 or more and produce transcripts within 24 hours; take a typing test Based in Boston, Audio Transcription Center offers both full-time, in-house positions and independent contract work. Its transcription work includes historic archival footage, tech webinars, quarterly reports, and more. Audio Transcription Center doesn't offer medical transcription work. You need to be able to do basic research to verify names and spellings, especially for historic documents. One of the main complaints was that there wasn't enough work for the contractors, so it's best to use this site with other services. 9. Net Transcripts, Inc. Pay: Depends on the supplier Payment Method: Depends on the supplier Payment Frequency: Depends on the supplier Experience Required: May need previous experience Net Transcripts, Inc. focuses on law enforcement transcription jobs, including wire tap conversations, interrogations, 911 dispatch calls, and more. The site works as an aggregator where police departments, prosecutors, and others can list jobs. The requirements for these vary but may require previous experience, English fluency, and grammatical skills. You need to fill out an application to be contacted by a recruiter. Where to Find Medical Transcription Jobs From Home If you've had previous transcription experience and are ready to advance in your career, medical transcription jobs you can do from home could be a good fit. Working in medical transcription requires knowledge of medical terminology. Without experience in this area, transcribing files with medical terms could be difficult even for the best typists. According to the Bureau of Labor Statistics, certification isn't always required to work in medical transcription jobs, but it's usually preferred. Previous time spent in the medical profession is also highly preferred in this field because it helps with translating medical terminology spoken in the audio files. As of 2019, the median pay for medical transcriptionists was \$33,380 annually (or \$16.04 per hour). Rates vary based on client budget and previous experience. 3 places that list medical transcription jobs from home: Indeed - salaries range from \$45,000 to \$80,000, Glassdoor - salaries range from \$15,000 to \$53,000, Zip Recruiter - salaries range from \$45,000 to \$55,000. Where to Find Legal Transcription Jobs From Home Legal transcription jobs require more knowledge than most other transcription jobs. According to the Bureau of Labor Statistics, legal transcriptionists are required to have a certification or a state license to work in this field. Perhaps more commonly known as court reporters, legal transcriptionists type what takes place during live court proceedings. Legal transcription jobs from home are available to certified, professional transcriptionists who tune into court proceedings via live broadcasting. As of 2019, the BLS said the median pay for legal transcriptionists is \$60,130 annually (or \$28.91 per hour). 3 places that list legal transcription jobs from home: Sign Up with Multiple Transcription Companies When you're just getting started in transcription, your best option may be to sign up for each company listed above. Create a spreadsheet or document and order the companies that hire you from highest to lowest-paying. Every few days, check for new remote transcription jobs on those sites and aim to increase your hourly rate. Having a good standing with multiple transcription companies can help you keep your schedule full of jobs. Related: 17 Online Typing Jobs You Can Do From Home Are you looking for real ways to make money online? Ten years ago, I was right where you are—searching for something more. Fast forward to today, and I've built a digital marketing business that's generated over \$1 million in revenue in the last four years alone. I'm sharing the 30+ income streams I've personally used—so you can skip the trial-and-error and start earning faster. Let's get you on the path to real freedom. When I first began searching for work-from-home opportunities, I often stumbled upon the ever-popular transcription jobs. This seemed like a newer fad, but I was surprised to find that as the internet grew in popularity, so did transcription. Transcription is the simple concept of listening to recorded audio and typing the words into a text document. This task requires good listening and typing skills, which can be learned if you're new to online work. A hack exists that will make your transcribing speed soar through the roof. You can use this method to shave down the time takes to transcribe one audio hour into three or four hours of actual work - or less. Had I found this hack when I first dabbled in transcription, I might have made this field my full-time career. I'll share it with you toward the end of this post, and you can use it in your new endeavor. Sign up with each of the following companies to maximize your earning potential. Earn up to \$1,000 per offer Pays you to play games, test apps, and complete easy surveys and online offers 10,000+ paid tasks available Awards cash and gift cards Trusted and legitimate Pays you to play games, try new apps and complete surveys 10,000+ paid tasks available Earn up to \$1,000 per offer Grab a spot in her free General Transcription Theory & Practice course and learn how to start earning money immediately. Online transcription is the process of listening to audio files and transcribing (writing/typing) them exactly as heard. This can be difficult for slow typists or those who lack great listening skills, as you typically need both of these talents to transcribe. That online transcription tip I mentioned earlier makes my life so much easier; in fact, I'm using it right now. Although this hack makes transcribing amazingly simple, this skill still needs to be learned properly. If you are serious about transcribing, use General Transcription Theory & Practice to learn more about a career in this field. You will find out all about freelance transcription and decide if it's right for you. Related: How To Get Clients For A New Business These online transcription jobs could help you earn your way to a part-time or full-time work-from-home career. Many talented transcribers go on to turn their skills into home-based businesses complete with hired help. Most transcribers start building their experience with generic transcription gigs. The real money-making audio transcription jobs are found in the medical and legal fields. We'll talk more about those later. You can still take an office position transcribing court or medical documents, but the best transcription jobs are the ones that you can accomplish on the couch while sipping a cup of coffee. The only requirement for remote transcription jobs is that you have a laptop or computer, a reliable pair of earphones, a foot pedal (optional - to start and stop your audio), and a quiet place to work. Many online transcription jobs will allow you to set your own schedule, including the minimum and maximum number of hours you work each week. Related: Summer Jobs That Are Perfect For Earning Extra Money There are three types of freelance transcription jobs: generic online transcription jobs (usually generic gigs), medical transcription jobs, and legal transcription jobs. Generic transcription jobs are typically generic gigs, and don't branch out into the medical and legal fields. It's hard to jump straight to medical or legal transcription because of the medical terms and legal jargon that you will hear on those audio recordings. You will need to take an online transcription course to become certified for these specialties. These transcription jobs can be done from home - no experience needed. Transcribe Me - pay rates start at \$15 per audio hour. Rev - pay rate is 40-65 cents per audio minute (\$24-\$39 per audio minute). GoTranscript - up to 60 cents per audio minute. Scribie - \$5-\$25 per audio hour. Fiverr - set your own rates. FlexJobs - choose rates based on different clients' needs. After taking an online course or spending time at an online transcription job, you should be ready to consider these medical transcription jobs from home. Home-based medical transcription jobs can be taxing, but they are also rewarding. You'll be more than ready once you've become certified as a medical transcriptionist and mastered medical terms. At its very basic level, work-from-home medical transcription work involves listening to doctors or other medical staff verbally record notes, and then transcribing that information into text files for documentation purposes. Most offices don't generate enough work to make this a full-time position, so remote medical transcriptionists jobs abound. In this field, you can often contract multiple clients and set up your desired volume of work. Here are the best places to find medical transcription jobs from home: Indeed - salaries vary from \$45,000-\$80,000, Glassdoor - hourly rates are between \$8 and \$19, Zip Recruiter - salaries range from \$45,000 - \$55,000. Related: How to Make \$3,000 Fast Legal transcription jobs are similar to medical online transcription positions, except that they are related to a different field. Online certification is required to land this type of position or client. You will need to learn pertinent legal jargon before applying for these jobs. Here are the best at-home legal transcription jobs: Related: 55+ Creative Small Business Ideas to Start in 2024 Doc. Continue to listen and speak a portion until you have completed the audio file. This will

You need to fill out an application to be contacted by a recruiter. Where to Find Medical Transcription Jobs From Home If you've had previous transcription experience and are ready to advance in your career, medical transcription jobs you can do from home could be a good fit. Working in medical transcription requires knowledge of medical terminology. Without experience in this area, transcribing files with medical terms could be difficult even for the best typists. According to the Bureau of Labor Statistics, certification isn't always required to work in medical transcription jobs, but it's usually preferred. Previous time spent in the medical profession is also highly preferred in this field because it helps with translating medical terminology spoken in the audio files. As of 2019, the median pay for medical transcriptionists was \$33,380 annually (or \$16.04 per hour). 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One of the main complaints was that there wasn't enough work for the contractors, so it's best to use this site with other services. 9. Net Transcripts, Inc. Pay: Depends on the supplier Payment Method: Depends on the supplier Payment Frequency: Depends on the supplier Experience Required: May need previous experience Net Transcripts, Inc. focuses on law enforcement transcription jobs, including wire tap conversations, interrogations, 911 dispatch calls, and more. The site works as an aggregator where police departments, prosecutors, and others can list jobs. The requirements for these vary but may require previous experience, English fluency, and grammatical skills. You need to fill out an application to be contacted by a recruiter. Where to Find Medical Transcription Jobs From Home If you've had previous transcription experience and are ready to advance in your career, medical transcription jobs you can do from home could be a good fit. 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